

NAME:		 	
ID #:			

REQUEST FOR INCOMPLETE

- > An incomplete is a temporary grade.
- > A request for incomplete <u>must</u> be submitted before the end of the grading period in the current term.
 - Degrees will not be conferred with an incomplete grade.
- If a letter grade is not submitted to the Office of the Registrar within ten weeks after the end of the close of the term in which the incomplete was given, the incomplete will lapse to a grade of 'F'.

TERM:	YEAR: 20	COURSE:				
		DEPT	COURSE #	SECTION		
REASON FOR REQUEST:						
STUDENT SIGNATURE		DATE	FOR OFFICE US	SE ONLY		
			PROCESSED BY:			
			DATE:			
INSTRUCTOR SIGNATURE		DATE	i	i		

Edgewood College . Office of the Registrar . 212 DeRicci Hall . 1000 Edgewood College Drive . Madison, WI 53711 Registrar@edgewood.edu . Phone: (608) 663-3256 . Fax: (608) 663-3290